

Zoom Instructions, SSS General Assembly Membership Meeting (GAMM) 2022

On June 17, this year's GAMM happens entirely on Zoom. The time of day in all Canadian time zones is as follows:

12 noon-1:30 pm Pacific
1-2:30 pm Mountain
2-3:30 pm Central
3-4:30 pm Eastern
4-5:30 pm Atlantic
4:30-6:00 pm Newfoundland

To get ready for the meeting, you need to take the following four steps:

- 1) While you do not need to create a Zoom account to use the programme, in the coming days, you do need to **install the app on your computer or other device**. If you do not have a Zoom account, this is available for free at <https://zoom.us/download>.
- 2) **Only members in good standing will receive the information they need to participate**. In order to be a member in good standing, **your membership dues for 2022 must be paid**. (Remember membership dues have always been different from Congress conference fees and even from our own conference fees.) You can reach our membership information and renew your membership [here](#).
- 3) In order to make sure that those who are registered are in good standing, and that the password and meeting information is sent out on time, we ask that you **please register to the GAMM at least 72 hours before the meeting starts**.

If you register for the GAMM without being a member in good standing, we will reach out and ask that you renew in order to have access to the GAMM.

- 4) **Twenty-four hours before the GAMM, you will receive an email invitation with a link to “Join Zoom Meeting”**, as well as a Meeting ID and Password. Please do not share these details with others, including SSS members in good standing: it complicates our sign-in procedures. The email you receive will also include a phone number if you wish to join using your phone.
- 5) **On the day of the GAMM, sign in to the meeting**. There are two ways to do this: 1) click the “Join Zoom Meeting” link in the email that you will receive 24 hours prior, or 2) open the Zoom application and copy-paste the Meeting ID.

You will then be prompted to enter a password, which will be in the same email as the Meeting ID.

You will be then be put into an online “waiting room” that acts to triage participants and ensure they are people who have registered for the GAMM.

Finally, you will be admitted into the GAMM! Please listen carefully to the opening technical instructions, and have a good meeting.