

## Instruction Guide to Prepare for the SSS General Assembly Membership Meeting (GAMM)

On June 8, at 11 am Pacific, 12 Mountain, 1 pm Central, 2 Eastern, 3 Atlantic, and 3:30 Newfoundland, this year's GAMM is entirely on Zoom, an online programme for meetings and seminars. **To get ready for the meeting, you need to take the following five steps:**

- 1) While you do not need to create a Zoom account to use the programme, in the coming days, you do need to **install the app on your computer or other device**. You can download the app here: [https://zoom.us/download#client\\_4meeting](https://zoom.us/download#client_4meeting)
- 2) **Check and (if necessary) renew your membership. Only members in good standing will receive the information they need to participate.** In order to be a member in good standing, your membership dues for 2020 must be paid. (Remember membership dues are different from Congress conference fees and even from our own conference fees.) You can reach our membership information and renew your membership here: <http://socialiststudies.ca/membership/>.
- 3) In order to make sure that those who are registered are in good standing, and that the password and meeting information is sent out on time, we ask that you **please register to the GAMM at least 72 hours before. A link to the registration site is [\\*here\\*](#)**. If you register for the GAMM without being a member in good standing, we will then reach out and ask that you renew in order to have access to the GAMM.
- 4) **Twenty-four hours before the GAMM, you will receive an email invitation with a link to “Join Zoom Meeting”**, as well as a Meeting ID and Password. Please do not share these details with others, including SSS members in good standing: it complicates our sign-in procedures. The email you receive will also include a phone number if you wish to join using your phone.
- 5) **On the day of the GAMM, sign in to the meeting.** There are two ways to do this: 1) click the “Join Zoom Meeting” link in the email that you will receive 24 hours prior, or 2) open the Zoom application on your device and copy-paste the Meeting ID at the prompt.

You will then be prompted to enter a password. (This is the password you will have received in the email from us, alongside the Meeting ID.)

You will then be put into an online “waiting room” that acts to triage participants and ensure they are people who have registered for the GAMM.

Finally, you will be admitted into the GAMM! Please listen carefully to the opening instructions, and have a good meeting.

If you experience technical difficulties preparing for the meeting, please write Megan Aiken ([maiken@ualberta.ca](mailto:maiken@ualberta.ca)) or Jamie Lawson ([societyforsocialiststudies@gmail.com](mailto:societyforsocialiststudies@gmail.com))